

## **IS YOUR PROPERTY READY TO RENT “READY TO RENT” CLEANING & MAINTENANCE CHECKLIST”**

**PLEASE NOTE: It's important for landlords to make sure all of the property is cleaned and maintained before the start of the tenancy so that tenants are shown the standard they should leave the property at the end of the tenancy.**

- \* Please remove all rubbish from the property before rubbish & recycle collection day and put the bins out for the collection. Please mow the lawns & attend to all garden maintenance before the green waste bin rubbish collection day and organize to put the bin out for collection, Fine Point Real Estate will organize for the bins to be brought in after collection has taken place.
- \* Garage and sheds must be emptied free of rubbish, cobwebs, dirt and dust. Please sweep floors and clean away any stains or dirt marks from the garages floors, driveways and pathways.
- \* Inside the house must be emptied free of belongings, furniture and rubbish. Please remove all cobwebs, dirt and dust from fans, air conditioners and smoke detectors. Please contact the Real Estate if electrical appliances are in need of repair or if smoke detector are not working or in need of replacement batteries
- \* All blinds, verticals curtains fly screens & windows must be cleaned and free of dust, dirt and cobwebs.
- \* Please clean all lights fittings free from dust, dirt and cobwebs, please test all lights and globes are working and report any electrical faults to the Real Estate
- \* Please clean all windows, window tracks, frames and glass inside and out so they are free from dirt, dust and cobwebs.
- \* Please clean all walls, ceiling and skirting boards free of dust, dirt and cobwebs.
- \* Please clean all doors, door frames and door knobs free of dust, dirt and cobwebs.
- \* Please ensure all cupboards and wardrobes are clear of rubbish, dust, dirt and Cobwebs.
- \* Please ensure Kitchen appliances including oven, range hood, dishwasher and any other fixed appliances are clean from, dirt, dust and mould residue.
- \* Please ensure all Bathroom appliances, shower, bath, vanity, basins and tap ware are clean from, dirt, dust, hair and mould residue. Glass should be clean and have no chalky residue left behind
- \* Please ensure all toilets are cleaned, sanitized and free from dirt, dust, Hair and cobwebs.
- \* Please ensure Laundry, Laundry sink and any fixed appliances are free from dust, dirt and mould residue.
- \* Please ensure all floor surfaces are free from, dirt, dust and marks. Floors must be vacuumed, mopped and free of debris.
- \* Patio's and verandahs must be swept and free from dirt, dust and debris
- \* Carpets must be professionally steam cleaned and a receipt must be handed to Fine Point Real Estate with the key to the property before rent will be continued to be charge if receipt of carpet cleaning and key have not be returned we will deem the property has not be vacated.
- \* Please remove all personal items from the property as this can delay bond being returned awaiting inspection of disposal of good left behind by Consumer Affairs.
- \* Please ensure Letterbox, clotheslines and appliances are all in good condition and good working order
- \* Fine Point Real Estate advises you to take advantage of the Trades “Ready to Rent Package” These packages cover industry compliancy with smoke detectors, cleaning of guttering, electrical safety checks and gas heater safety checks.